

# WYOMISSING AREA SCHOOL DISTRICT 2005

Minutes - September 26, 2005

The regular meeting of the Board of School Directors convened at 7:45 p.m. in the Community/Board Room with Mr. Snyder, Board President, presiding.

Board Members Present: Mrs. Barnett, Mr. Deem, Mr. Larkin, Mr. Love, Mr. Bertges, Mrs. Sakmann Dr. Shuttlesworth, Mrs. McCready, and Mr. Snyder.

Administrative Staff Present: Dr. Dietz, Dr. Riedel, Dr. Kennedy, and Mr. McDonnell.

Attendees: Mr. Brian Boland, Kozloff Stoudt; Mr. Curtis Clifford, Reading Eagle; and audience list included as part of minutes.

## PLEDGE OF ALLEGIANCE

Mr. Snyder called the meeting to order and announced there were executive sessions held on September 19, 22, and 26, 2005, for the purpose of discussing the tax assessment appeals and litigation issues, and no action was taken by the Board.

## PUBLIC COMMENT

There was no public comment on agenda items.

## MOTION TO WITHDRAW ASSESSMENT APPEALS

A motion was made by Dr. Shuttlesworth, and seconded by Mr. Deem, to withdraw all assessment appeals filed by the District with the Berks County Assessment office.

Yeas: Deem, Larkin, McCready, Sakmann, Shuttlesworth, and Snyder.  
Nays: Barnett, Bertges, Love. Motion carried.

Mr. Snyder read a prepared statement regarding the assessment appeals. A copy is included as part of these official minutes.

## APPROVED MEETING MINUTES

Upon motion by Mr. Love, and second by Mr. Deem, the minutes of the following meetings were approved as presented and included as part of these official minutes.

August 15, 2005 Work Session  
August 22, 2005 Regular Business Meeting

Yeas: 9  
Nays: 0. Motion carried.

## RATIFIED FINANCIAL REPORTS

Upon motion by Mrs. McCready, and second by Dr. Shuttlesworth, payment of properly approved vendor invoices for the General Fund, and 2001 and 2003 G.O. Bond, August and September 2005, were approved.

Yeas: Barnett, Bertges, Deem, Larkin, McCready, Sakmann, Shuttlesworth, Love, and Snyder.  
Nays: None. Motion carried.

# WYOMISSING AREA SCHOOL DISTRICT 2005

Minutes - September 26, 2005

## CORRESPONDENCE

Dr. Dietz read a letter regarding the recent accident involving the cargo van and how well the driver handled the situation. He also read a letter giving thanks to Mark Dawson for his assistance in providing support for the community summer basketball league.

## SUPERINTENDENT'S UPDATES

Dr. Dietz reviewed the 2005-06 District Goals and reported on West Reading Elementary Center chaperones for the learning cottages and how well that was working.

Mr. Hartman updated the board on the new traffic patterns at the high school for the duration of the construction project. President Snyder inquired about the wellness initiative and who would be responsible for the committee's formation. Superintendent Dietz stated that Drs. Kennedy and Riedel would be in charge.

## SUPERINTENDENT'S REPORT

Dr. Dietz informed the Board that he would like to make the recommendation to move the administrative salaries (personnel item 8.) listed on the superintendent's report to the personnel section of the agenda making it item E. Personnel #2. The Board agreed to move the item from the Superintendent's Report to the agenda.

Dr. Dietz also recommended adding an item to the personnel section of the Superintendent's report to approve the addition of three part-time aides for kindergarten classrooms.

President Snyder asked if anyone had concerns with adding the addition of the part-time aides to the Superintendent's report as an additional personnel item. Mr. Bertges responded yes, he did have a concern with the addition.

As a result, the item was added to the personnel section of the agenda making it item E. Personnel #3.

## APPROVED SUPERINTENDENT'S REPORT

Upon motion by Mrs. McCready, second by Mr. Bertges, the Superintendent's report including the change as noted above was approved. A copy is included as part of these official minutes.

Yeas: Barnett, Bertges, Deem, Larkin, McCready, Sakmann, Shuttlesworth, Love, and Snyder.

Nays: None. Motion carried.

## PERSONNEL

### APPROVED DEPARTMENT CHAIRS

Upon motion by Mr. Larkin, second by Mrs. Sakmann, the Board approved the department chairs for 2005-06 at an annual stipend of \$1,750. List included as part of these official minutes.

# WYOMISSING AREA SCHOOL DISTRICT 2005

## Minutes - September 26, 2005

Yeas: Barnett, Bertges, Deem, Larkin, McCready, Sakmann, Shuttlesworth, and Snyder.

Abstain: Love

Nays: None. Motion carried.

### APPROVED ADMINISTRATORS SALARIES

Upon motion by Mrs. McCready, second by Dr. Shuttlesworth, the Board of School Directors approved the administrators' salaries effective October 1, 2005, as per the list included as part of these official minutes.

Yeas: Barnett, Bertges, McCready, Sakmann, Shuttlesworth, Love, and Snyder.

Nays: Deem and Larkin. Motion carried.

### APPROVED KINDERGARTEN AIDE POSITIONS

Upon motion by Mr. Love, second by Mrs. Sakmann, the addition of three part-time aides for the kindergarten classrooms was approved.

Yeas: Barnett, Deem, Larkin, McCready, Sakmann, Love, and Snyder.

Nays: Bertges and Shuttlesworth. Motion carried.

Mr. Bertges stated that it was curious that the amount of curriculum coverage in full-day kindergarten would be less than the two half-days of kindergarten, and he could not vote yes.

### SCHOOL BOARD MEMBER REPORTS

BCTC – Mr. Snyder reported that a meeting would be held this week.

EIT – Mrs. McCready stated that a meeting would be held at the end of October.

Mr. Love reported on the BCIU meeting held on September 15, 2005. He also stated that he would be attending the PSBA conference at the end of October.

WAEF – Mrs. Sakmann reported on WAEF happenings and their board changes with Mary Heller as the new president, Peter Hornberger as treasurer, Corbett Babb as the district liaison, and Dawn Main as the teacher representative.

Joint Boroughs/District Committee – Mr. Larkin reported that the next meeting had not been scheduled.

Mr. Snyder reviewed the dates for the next board meetings and reminded the Board that the October 24, 2005, meeting is scheduled to be held at the Berks Career & Technology Center, West Campus.

### OLD BUSINESS

None.

### NEW BUSINESS

None.

**WYOMISSING AREA SCHOOL DISTRICT 2005**

**Minutes - September 26, 2005**

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business, a motion was made by Mrs. McCready and seconded by Mr. Deem to adjourn at 8:30 p.m.

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Arthur J. McDonnell  
Board Secretary

# WYOMISSING AREA SCHOOL DISTRICT 2005

September 26, 2005

## SUPERINTENDENT'S REPORT

To: Members of the Board of School Directors

The superintendent respectfully submits the following information and recommendations for Board approval:

### I. Personnel

#### A) Employee

##### 1. Approve Support Staff Appointments –

- a. **Marci Luckenbill**, special education instructional aide, ES Classroom at the JSHS, 35 hours per week during the school year at \$9.54 per hour effective September 27, 2005.
- b. **Kathy Schweitzer**, special education instructional aide, LS Classroom at the JSHS, 35 hours per week during the school year at \$10.65 per hour effective October 6, 2005.

*Background information: Karen Conklin who transferred to the LSS Classroom at the JSHS previously filled the position.*

- c. **Anne Spayd**, custodian/inventory specialist, 12-month full-time employee at \$11.80 per hour, effective October 10, 2005.
  - d. **Holly Miller**, part-time instructional aide at Wyomissing Hills for 32 hours per week during the school year at \$9.31 per hour, effective August 29, 2005.
  - e. **Candace Geissler**, Assistant to the Copy Services Coordinator, at \$7.80 per hour, not to exceed 200 hours during fiscal year 2006.
- ##### 2. Approve Position Guides –
- a. Instructional Technology Specialist (New)
  - b. Custodian/Inventory Specialist (Revised)
  - c. Network Communications Manager (New)
  - d. Apple Systems Manager (New)
  - e. Assistant to the Copy Services Coordinator (New)
- ##### 3. Approve Professional Staff Leave Request – **Lindsay Rada**, secondary English teacher, requested a maternity/child-rearing leave beginning November 9, 2005, until approximately the beginning of the fourth quarter.
- ##### 4. Approve Support Staff Resignation – **Susan L. Jones**, food service worker at the Jr./Sr. High School, effective August 22, 2005.

# WYOMISSING AREA SCHOOL DISTRICT 2005

September 26, 2005

5. Approve Instruction in the Home – **Wendy Merz**, secondary science teacher, to provide instruction in the home for one secondary student for a maximum of 5 hours per week, at \$28 per hour, effective September 27, 2005.
6. Approve PSAT/SAT Tutorial Class Instructors for fall 2005 –
  - a. **Joan Mathews**, verbal instructor, \$28/hour for a maximum of 10 hours beginning September 19, 2005.
  - b. **Chris Orzechowski**, verbal instructor, \$28/hour for a maximum of 10 hours beginning September 19, 2005.
  - c. **Tom Ritter**, mathematics instructor, \$28/hour for a maximum of 10 hours beginning September 15, 2005.
7. Approve additional summer hours – **John Thomas**, In-School Suspension Monitor and District School Services Liaison, for 12 hours at the rate of \$16.70.
8. Approve Administrative Salaries effective October 1, 2005, as per the list included as part of the board packet.
9. Approve substitute list for professional/support staff.

## B) STUDENT

1. Approve Agreement with The Reading Hospital Center for Mental Health.

*Background information: The hospital staff will provide behavioral health assessments and consultation services to the Student Assistance Program at the secondary level.*

## II. Curriculum

## III. Finance

### A) Approve Federal Program Grant Allocations –

- \* Title I, Improving Basic Programs \$186,590 (increase of \$23,045)
- \* Title II, Improving Teacher Quality \$41,320 (increase of \$1,035)
- \* Title V, Innovative Education \$3,489 (decrease of \$1,671)
- \* Title II, Educational Technology \$3,108 (decrease of \$753)

### B) Accept \$1,000 Grant given to the Wyomissing Area School District/West Reading-Wyomissing Boroughs and Police Departments Juvenile Crime Action Team.

*Background information: Following Dr. Dietz's attendance at the Berks County Forums on Juvenile Crime that were held at various locations during the spring of 2005, a community action team was developed in the Wyomissing/West Reading Area to address the youth crime issues that the communities and schools are facing. The objective of this team was to begin addressing these issues in a pro-active rather than a reactive way.*

# WYOMISSING AREA SCHOOL DISTRICT 2005

September 26, 2005

*Mr. Hartman, Jr./Sr. High School Principal, submitted a grant proposal to Mr. John Kramer at the Center for Community Leadership.*

- C) Approve submission of grant proposals by the administration that may become available from businesses/organizations during the 2005-06 school year, with the Superintendent's approval.
- D) Approve movement of \$3.2 million plus all earned interest from escrow account at Fulton Bank to Pennsylvania Local Government Investment Trust for payments of debt service and construction.
- E) Award Softball Dugout Bid to Marcy Excavating in the amount of \$15,975.45.

*Background information: Bids were opened on September 15, 2005. The low bidder is Marcy Excavating, P. O. Box 73, Birdsboro, PA.*

- F) Approve Student Activity Fund Account for Class of 2011.
- G) Approve agreement with Easter Seals Eastern Pennsylvania for 2005-06.

*Background information: The contracted rates to provide occupational therapy remain the same as last year, \$65 per hour and \$25 per hour for travel.*

- H) Ratify agreement with Wilson School District in the amount of \$113,750 for 2005-06.

*Background information: The agreement is for four students to attend special education classes in the Wilson School District for the 2005-06 school year.*

- I) Authorize Kozloff Stoudt to represent the school district in all tax assessment appeals filed by the administration. This authorization further permits negotiation by Kozloff Stoudt on behalf of the school board in all tax assessment appeals filed by the administration.

- J) Ratify agreement with Koch & Koch to provide representation in connection with assessment appeals and other matters at the rate of \$135 per hour.

*Background information: This firm will only be used when a conflict of interest occurs between Kozloff Stoudt and the owner of a property whose assessment is being appealed by the school district.*

## IV. Facilities

## V. School Activities & Athletics

- A) Approve Supplemental Resignations
  1. **Michelle Kersikoski**, Spartan Pride Council Co-Advisor, effective the end of the 2004-05 school year.
  2. **Erika Homan**, Spartan Pride Council Co-Advisor, effective the end of the 2004-05 school year.

# WYOMISSING AREA SCHOOL DISTRICT 2005

September 26, 2005

- B) Approve Supplemental Appointments for 2005-06 –
1. **Walter Wojcik**, German Club Advisor, 7.5 points, \$589.
  2. **Margaret Shomgard**, Spanish Club Co-Advisor, 4.25 points, \$334.
  3. **Corinne Fecho-Yanes**, Debate Club Co-Advisor, 4 points, \$314.
  4. **William Dramby**, Debate Club Co-Advisor, 4 points, \$314.
  5. **Marc Walter**, Spartan Pride Council Co-Advisor, 5.5 points, \$432.
  6. **Shana Bellairs**, Spartan Pride Council Co-Advisor, 5.5 points, \$432.
  7. **Louise Mitchell**, Environmental Club Advisor, 13 points, \$1,021.
  8. **Mariel Jordan**, Yearbook Co-Advisor, 20.25 points, \$1,590.
  9. **Betsy Santoro**, Yearbook Co-Advisor, 20.25 points, \$1,590.
  10. **Mariel Jordan**, Yearbook Co-Business Manager, 4.25 points, \$334.
  11. **Betsy Santoro**, Yearbook Co-Business Manager, 4.25 points, \$334.
  12. **Monte Jacobs, Jr.** High boys' soccer assistant coach (fall), 16.1 points, \$1,264.
  13. **Amie Bennett**, Sr. High cheerleading assistant coach, 8.25 points, \$648.
  14. **Lance Atkins, Jr.** High cross country assistant coach, 10.8 points, \$848.
  15. **Terry Kennedy**, fall assistant athletic director, \$1,098.

VI. Technology

VII. Policy

- A) Adoption/second reading of Policy 617 Petty Cash.

VIII. Community Relations

IX. Other Items

- A) Approve District Goals for 2005-06.
- B) Approve Mid-Point Review of the Strategic Plan 2002-2008 for submission to the Pennsylvania Department of Education.
- C) Approve Professional Education Plan 2005-2008 for submission to the Pennsylvania Department of Education.

X. Discussion Items

XI. Public Comments



# WYOMISSING AREA SCHOOL DISTRICT 2005

September 26, 2005

## ADDENDUM

### Superintendent Correspondence & Updates

1. Aug. 19, 2005, Letter from Ed Kuhn, West Reading Summer Basketball program.
2. Sept. 3, 2005, Email from Nancy Dotter re: Scott Schimpf and accident situation.
3. Sept. 7, 2005, Letter from Clare Benz re: band director, transportation staff and accident situation.
4. Act 26 Safe Schools Report